

## Criminal Records – Self Disclosure

<b>Your Name:</b>			
<b>The role this applies to:</b>			
<p><b>Do you have any unspent convictions?</b> <span style="float: right;"><b>Yes   No</b></span>            (circle as appropriate)</p> <p><b>Additional guidance</b> – Please tick “Yes” if you have any convictions that are not yet spent under the Rehabilitation of Offenders Act 1974. The term ‘convictions’ is used to refer to any sentence or disposal issued by a court. If all your convictions are spent, you can tick “No”. If you are not sure if your convictions are unspent or spent, you should make the appropriate enquiries before answering this question.</p> <p><b>If you have answered ‘Yes, there are two ways of providing further details.</b>            (a) Provide the offence dates, dates of conviction/caution, offence types and sentences received below</p>             <p>(b) Provide further details (as above) on a separate document by ticking the box and attaching the details in an envelope attached to this completed form <input type="checkbox"/></p>			
<p>“By signing below, I confirm that the information I have provided on this form (and attached, if applicable) is accurate. I understand that this information will not necessarily prevent me from being employed in the role above and that I will be given an opportunity to discuss any concerns you might have before you make a final decision on my suitability for the role. <b>I also consent to my information being shared with the prospective employer who will have the final say as to the suitability of my employment</b>”</p>			
<b>Signed:</b>		<b>Date:</b>	

Once completed please return marked “Confidential” to VALENTIN MITEROI - DIRECTOR