

Key Information Document (KID)

This document sets out key information about your relationship with us, including details about pay, holiday entitlement and other benefits.

Further information can be found from MTR Group Recruitment Ltd.

The Employment Agency Standards Inspectorate (EASI) is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 020 7215 5000 or through the ACAS helpline on 0300 123 1100 – Monday to Friday, 8am to 6pm.

General Information

Name of Employment Business	MTR Group Recruitment Ltd
Name of Employer (if different)	
Type of Contract you will be engaged under	Contract for Services
Who will be responsible for paying you	MTR Group Recruitment Ltd
How often will you be paid	You will be paid weekly in arrears
Expected or minimum rate of pay	At least the current National Minimum Wage or National Living Wage
Deductions from your pay required by law	Income Tax, National Insurance
Any other deductions or costs from your pay (to include amounts or how they are calculated)	Pension contributions/Accommodation charges if applicable which will be in accordance with relevant legislation
Any fees for goods or services	There will be no fees for goods or services
Holiday entitlement and pay	Holiday entitlement will be a minimum of 28 days per annum pro-rata. This may increase after completing the AWR qualifying period and will be confirmed via an Assignment Details Form
Additional benefits	Not applicable

Example Pay*

Example rate of pay:	38 hours x £8.91 = £338.58 weekly
Deductions from your wage required by law:	£18.68 Income Tax
	£11.59 National Insurance
Any other deductions or costs from your wage:	£10.93 Pension employee contribution
Any fees for goods or services:	Not applicable
Example net take home pay:	£297.38

*These calculations are an estimate and will vary depending on the assignment pay rate and your personal tax code.

MTR GROUP RECRUITMENT